

PROCESS FOR GRANT OF NEW PACKING LICENCE:

- Please visit the nearest Meeseva/ Office of Assistant Controller, Legal Metrology/ www.meeseva.gov.in/ to get the application for applying Grant of New Packing License.
- Fill the application in detail.
- Please visit the nearest MeeSeva with the filled application and other documents required for applying license.
- Please make sure that your online application is filled without typo errors at Meeseva and get scanned the supporting documents in pdf format (not exceeding 50kb) and photo in jpeg format (not exceeding 50kb) also register your mobile number, so that you will receive the updates of your application. Make sure that the scanned documents are attached to the appropriate options.
- Please get the acknowledgement from meeseva once your online application is submitted after paying the fee.
- Please visit Office of Assistant Controller, Legal Metrology with a set of photo copies including application and the get the date of inspection. You will receive the date of inspection on your registered mobile.
- Physical original documents will be verified by the Assistant Controller, Legal Metrology.
- Application has a time period of 60days for the process to Grant/Reject(if failing on submission of required documents).

ATTACHMENTS TO BE SUBMITTED AT "MEE-SEVA" CENTER FOR GRANT OF NEW PACKING LICENCE:

1. Photographs of
Proprietor - in case of Proprietorship
Managing Partner - in case of Partnership firm
Managing Director - in case of Limited Company
2. Cross check whether the commodity for which packing licence applied is an item mentioned in Schedule-II of PC Rules 2011, if yes, check whether the sizes of packing indicated is in conformity with sizes mentioned thereof.
3. Trade Licence/VAT registration
4. If applicant is an authorized signatory, proof thereto:
5. Registered partnership deed/articles of association as the case may be.
6. Sample copy of Label is to be crosschecked for compliance of declarations of PC Rules.
7. Aadhar card of the Proprietor/authorized signatory.