

INSPECTION/WORK REPORT FOR ALTERATIONS IN DEALING LICENCE

Inspection Report Number (System Generated Unique Identification No.):	
Name and address of the Dealer	Contact No:- E-mail Id:-
Date of Inspection:-	Date of Submission of Application:

Documents

S.No	Particulars	Remarks
1.	Inclusion of Proprietor – <ul style="list-style-type: none">• Partnership deed• Aadhaar proof of person to be included• Address Proof of person to be included• Photo of person to included• Skilled worker Certificate (For repairing licence issued after new Enforcement Rules i.e after 01-04-2011, only persons having skilled worker certificate shall be included as partner)	
2.	Change in Name of the firm <ul style="list-style-type: none">• Registration certificates on proposed address from Commercial Tax dept/ Municipal/Panchayat/ Revenue/ IT authorities	
3.	Change in Address <ul style="list-style-type: none">• Registration certificates on proposed address from Commercial Tax dept/ Municipal/Panchayat/ Revenue/ IT authorities	
4.	Changes in articles to be sold <ul style="list-style-type: none">• Approval of Model Certificates to be Included	
5.	In case of importing <ul style="list-style-type: none">• copy of import registration issued by Government Authority	

Signature of the Inspecting Officer

Comments

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