

**INSPECTION/WORK REPORT FOR RENEWAL OF REPAIRING LICENCE**

<b>Inspection Report Number (System Generated Unique Identification No.):</b>	
Name and address of the Repairer	Contact No:- E-mail Id:-
Date of Inspection:-	Date of Submission of Application:

**Documents**

S.No	Particulars	Remarks
1.	On line application the Photo of the Proprietor - in case of Proprietorship Managing Partner- in case of Partnership firm Managing Director- in case of Limited Company	
2.	Registered Partnership deed, in case of more one skilled worker	
3.	Copies of Security Deposit for Rs.5000/- in the form of NSC	
4.	Copy of Certificate indicating Number and date of registration number of current shop/establishment/municipal trade licence	
5.	Lease/Rental /Ownership deed of premises, as the case may be along with the proof that the said premises is in the name of the Lessor/Owner	
6.	Solemn Affirmation declaration by the applicant/applicants on Rs.10/- bond paper	
7.	Aadhaar for ID proof and Address proof of the applicant	
8.	Aadhaar for ID proof and Address proof of the skilled worker(s)	
9.	Copy of the skilled worker certificate(s) issued by the Controller, Legal Metrology, Andhra Pradesh	
10.	List of Loan articles	
11.	List of Test weights	
12.	List of tools	
13.	Undertaking from the skilled worker(s) indicating willingness to work in the firm for the current year	
14.	Group photo of skilled worker(s) in the case of more than one skilled worker	
15.	Undertaking from the applicant that in the event of violation of any repairing licence conditions, his licence shall be liable for cancellation without citing the reasons what so ever it may be by the Controller, Legal Metrology	
16.	Existing valid Licence document	
17.	A declaration from the applicant stating that periodical returns are submitted and registers are maintained up to date, which are to be attested by the Inspectors concerned.	

Signature of the Inspecting Officer

**Comments:**

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