

## INSPECTION/WORK REPORT FOR RENEWAL OF DEALING LICENCE

<b>Inspection Report Number (System Generated Unique Identification No.):</b>	
Name and address of the Dealer	Contact No:- E-mail Id:-
Date of Inspection:-	Date of Submission of Application:

### Documents

S.No	Particulars	Remarks
1.	On line application the Photo of the <ul style="list-style-type: none"><li>• Proprietor - in case of Proprietorship</li><li>• Managing Partner - in case of Partnership firm</li><li>• Managing Director - in case of Limited Company</li></ul>	
2.	Registered Partnership deed, in case of more one skilled worker	
3.	Copies of Security Deposit for Rs.2000/- in the form of NSC	
4.	Copy of Certificate indicating Number and date of registration number of current shop/establishment/municipal trade licence	
5.	Lease/Rental /Ownership deed of premises, as the case may be along with the proof that the said premises is in the name of the Lessor/Owner	
6.	GST registration certificate or exemption declaration by the applicant (if applicable)	
7.	Solemn Affirmation declaration by the applicant/applicants on Rs.10/- bond paper	
8.	Aadhaar for ID proof and Address proof of the applicant.	
9.	Importer registration in case of importing weights and measures from outside the country	
10.	Undertaking from the applicant that in the event of violation of any repairing licence conditions, his licence shall be liable for cancellation without citing the reasons what so ever it may be by the Controller, Legal Metrology.	
11.	Existing valid Licence document	
12.	A declaration from the applicant stating that periodical returns are submitted and registers are maintained up to date, which are to be attested by the Inspectors concerned.	

Signature of the Inspecting Officer

### Comments

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